

Job Description: Summer Student - Community Ministry Assistant

Employer: North Broadway Church, Oxford County, Ontario

Program: Canada Summer Jobs Grant

Position Overview

North Broadway Church is seeking a motivated and community-minded student to serve as a **Community Ministry Assistant** through the Canada Summer Jobs program. This role will provide meaningful employment experience while supporting diverse ministry initiatives that benefit children, youth, seniors, and families in Tillsonburg and the surrounding area.

The successful candidate will gain transferable skills in event planning, leadership, communication, and technology while contributing to programs that strengthen fellowship, values-based learning, and community well-being.

Key Responsibilities

- **Children & Youth Engagement**
 - Assist in planning, preparing, and delivering summer day camps for children and youth.
 - Support curriculum development, activity coordination, and safe supervision of participants.
 - Encourage creativity, teamwork, and positive values in a welcoming environment.
 - **Senior Ministries Support**
 - Provide assistance with fellowship activities and outreach for seniors.
 - Support intergenerational connections through simple, meaningful engagement.
 - **Community Outreach & Service**
 - Participate in church-led initiatives that demonstrate care and service to the wider community.
 - Assist with programs that encourage fellowship, family support, and youth development.
 - Support outreach events that invite individuals to connect with the church's mission and values.
 - Help coordinate volunteers and ministry activities that reflect the church's commitment to service with compassion and integrity.
 - **Technology & Communications**
 - Support the church's social media presence by creating engaging content to promote events and programs.
 - Provide technical assistance during services and events (audio/visual setup, livestream support).
 - Contribute to digital outreach strategies to connect with families and the wider community.
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Skills & Qualifications

- Strong interpersonal and communication skills; ability to work with diverse age groups.
 - Organizational skills and creativity in planning activities and events.
 - Basic knowledge of social media platforms and technology (training provided as needed).
 - Commitment to serving others with care and respect.
 - Ability to work collaboratively with staff, volunteers, and community members.
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Learning & Development Outcomes

This position is designed to provide youth with:

- Practical leadership and teamwork experience.
 - Event planning and project management skills.
 - Digital literacy and communications training.
 - Experience in ministry service and intergenerational engagement.
 - A deeper understanding of values-based service and local needs in Oxford County.
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Eligibility

Applicants must meet the Canada Summer Jobs criteria:

- Be between 15 and 30 years of age at the start of employment.
 - Be legally entitled to work in Canada.
 - Be a Canadian citizen, permanent resident, or person with refugee protection.
 - Be enrolled in full-time studies for the 2026/2027 academic year.
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Position Details

- **Duration:** 8 weeks (flexible based on funding approval)
 - **Hours:** 35 hours per week
 - **Location:** North Broadway Church, Tillsonburg, Ontario
 - **Compensation:** \$17.60/hr
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